

**FIRST UNITED CHURCH
MEETING OF CHURCH COUNCIL
THURSDAY, SEPTEMBER 26, 2019**

We, at First United Church, are called by the spirit to be a caring community of faith actively pursuing spiritual growth and compassionate outreach

Members Present:

Marie Andrews, Acting Chair and Worship & Music
Annette Taylor, Minister
Maxine Olmsted, Ministry & Personnel
Linda Stumpf, Faith Formation
Charles Lotochinski, Stewardship
Fran Jackson, Membership & Pastoral Care

Peggy Worrell, Past Chair
Dixie Green, Vice Chair
Rhonda Lotochinski, Secretary
Shirley Wilson, UCW
Melanie Davis, Member at Large
Ila Wilms, Building & Property

1. **Call to order and Welcome:** Marie Andrews called the meeting to order at 7:02 p.m. A quorum was present.
2. **Opening Devotion** – Marie Andrews
3. **Check in**
4. Additional items were added to the agenda.
Motion: Charles Lotochinski/Maxine Olmsted
“That the September 26, 2019 agenda be approved as amended.” Motion carried.
5. **Acknowledgment of August 27, 2019 Executive Meeting minutes.**
6. **Approval of August 29, 2019 Church Council meeting minutes:**
Amendments:
 1. Call to order should read – 7:05 p.m.**Motion: Maxine Olmsted/Shirley Wilson**
“That we accept the minutes as amended for the August 29, 2019 Council meeting.”
Motion Carried.
7. **Old Business – none.**
8. **Correspondence:** none
9. **Minister’s Report:** (see attached)
 - Annette reported that it has been a busy September.
 - More people from our community have been requiring help from our benevolent fund.
 - It was noted that we should keep these people in mind for Christmas hampers.

10. Important items from reports

a) Affirming Ministry Update – Stacie Noble -Wiebe

- Stacie distributed and reviewed documents regarding the Affirming Ministry's journey at First United thus far, with a list of past worship services with Affirming Ministry topics, projects and initiatives within the church and community and the Affirming Ministry's Vision for 2019/20. (see attached)

b) Ministry & Personnel –

Motion: Maxine Olmsted/Peggy Worrell

"That the title for Section XIII: Overtime in the Lay Employee Handbook, be changed to Section XIII: Flex Time/Overtime, and that Item 1, which currently reads "Flex time/overtime means the time worked in excess of the normal hours of work as specified in the employee's contract." have the following sentence added: Banked flex time shall be used within the time frame as specified in an employee's contract." Motion carried.

Motion: Maxine Olmsted/Fran Jackson

"That Council approve Annette's request for November 20 to 22, 2019 as vacation days." Motion carried.

11. "Motion: Maxine Olmsted/Charles Lotochinski

"That we accept all written reports." Motion carried.

12. New business

a) Melodies of Christmas –

Motion: Charles Lotochinski/Melanie Davis

"That Council approve the use of the upper pulpit in the sanctuary for Melodies of Christmas on December 15, 2019." Motion carried.

b) Life Elders –

Motion: Fran Jackson/Ila Wilms

"That we acknowledge:

Jean Allen

Colleen MacBean

Donna Barber

Karen Messer

Betty Bateman

Carol O'Donnell

Wally Bateman

Larry O'Donnell

Melanie Davis

Jean Pearson

Janet Keene

Kae Waters

as Life Elders of First United Church." Motion carried.

c) Stewardship Budget Worksheets –

- Charles Lotochinski circulated and reviewed the Budget worksheets.
- Charles will make required corrections to the worksheets and resend to the committee chairs.

13. Opening devotion and closing prayer for October 24, 2019: Faith Formation

14. Melanie Davis read Group Norms.

15. Reminder of Action Items: Melanie Davis

- Chairs are asked to complete budget worksheets and hand in to Stewardship.
- Rhonda will reprint revised Lay Employee Handbook and distribute to staff.

16. Marie declared the meeting closed at 8:34 p.m.

17. Closing: Marie Andrews

20. Rotating Chair

Sept. 27 – Oct. 24: Past Chair, Peggy Worrell

21. Upcoming Meetings

Executive Meeting, October 22, 2019 at 5:15 p.m.

Council Meeting, October 24, 2019 at 7:00 p.m.

Marie Andrews, Meeting Chairperson _____

Rhonda Lotochinski, Secretary _____